



Bellevue High School
200 OAKLAND AVENUE
BELLEVUE, OH 44811

CONTACT INFORMATION

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|--------------------|--|
| High School Office | 419-484-5070 |
| Attendance Hotline | 419-484-5177 |
| School Website | www.bellevueschools.org |
| Board Office | 419-484-5000 |

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10 COMMANDMENTS OF HUMAN RELATIONS

1. **Speak to people.**
There's nothing as nice as a cheerful greeting.
2. **Smile at people.**
It takes 72 muscles to frown and only 14 to smile.
3. **Call people by their name.**
The sweetest music to the ears of one's own name.
4. **Be friendly and helpful.**
If you would have friends, be friendly
5. **Be cordial.**
Speak and act as if everything you did were a pleasure.
6. **Be genuinely interested in people.**
Truly enjoying being with people and among people, working with and for people.
7. **Be generous with praise, cautious with criticism.**
8. **Be considerate with the feelings of others; it will be appreciated.**
9. **Be thoughtful of others' opinions.**
There are 3 sides to every controversy-yours, the other's and the right one.
10. **Be eager, alert to give service.**
What we do for others is the real measure of life.

SIXTEEN GOALS FOR SUCCESS

1. **Commitment** - To common goals and to being successful.
2. **Unselfishness** - There is no I in TEAM.
3. **Unity** - Come together as never before.
4. **Improve** – Everyday...as a player, person, and student.
5. **Be tough** – Mentally and physically.
6. **Self-Discipline** – Do it right, don't accept less.
7. **Great effort**
8. **Enthusiasm**
9. **Eliminate mistakes** – Don't beat yourself.
10. **Never give up** – NEVER, NEVER, NEVER
11. **Don't accept losing** – If you do so one time it will be easy to do so for the rest of your life.
12. **No self-limitations** – Expect more of yourself.
13. **Expect to win** – And truly believe we will.
14. **Consistency** – Do your very, very best every time.
15. **Leadership** – Everyone can set the example.
16. **Responsibility** – You are responsible for your performance.

VISION STATEMENT

To be the most innovative, student focused public school in Ohio by educating every child, every day with intent, integrity, and purpose.

MISSION STATEMENT

We are committed to a high quality education for all students by providing a rigorous and relevant curriculum, positive relationships with our stakeholders and accountability. Every student will develop the skills and knowledge to succeed in an evolving global society.

ALMA MATER

-words by Richard Glasgo, Class of '47

Close beside the stately poplars

Stands a school of fame.

Let us praise our happy school days

And revere her name.

Bellevue High School, sing her praises

Sons and Daughters true.

Ever love our Alma Mater

Hail, Oh Hail, Bellevue.

FIGHT SONG

Stand up and cheer.

Cheer loud and long for dear old Bellevue.

For today we raise,

The Red and White above the rest.

Our boys are fighting,

And they are bound to win the fray.

We've got the team, we've got the steam.

For this is dear old Bellevue's day.

Rah! Rah! Rah!

(repeat down to "Rah!",

ending the second time with:)

B-E-L-L-E-V-U-E

THE REDMEN TRADITION

Bellevue High School has a history that dates back to the late 1800's. The first commencement exercise was held in 1870. Our school has awarded nearly 15,000 diplomas to graduates of BHS.

This tradition is packed with many success stories—too numerous to mention here. Each of these however has two common ingredients: hard work and pride.

This tradition of pride, excellence, and success is now passed along to you. It is important that you understand the scope of responsibility this tradition carries. *Redmen Pride* is a way of life. It is found in the classroom and in the hallways. It is found on the concert floor and the production stage. It is found on the field of play and the stands of support. It is seen throughout the community among young and old alike. It has carried this community through the most difficult of times and the darkest of days.

It will be continued by each of us as we make the commitment to work honestly. It will be continued as we support and protect the good name of Bellevue High School throughout the area. It will be continued as we extend courtesy, consideration, and human kindness to our schoolmates, teachers, and visitors.

Bellevue High School is a special place! It has been that way for over 130 years. It is now your turn to be a part of the tradition that has seen over 15,000 people graduate from its hallowed halls. Do your part, so that future Redmen will continue to see this school develop, grow, and succeed in future years.

THE BELLEVUE HIGH SCHOOL TRADITION

- The Bellevue Public School tradition began with a handful of tuition students in a one-room log house in 1827.
- The first two graduates of BHS were Myron Drury and Albert McKim in the class of 1870.
- BHS became a four-year school in 1897.
- BHS was one of the first schools in Ohio to be granted membership in the North Central Association (1907).
- BHS was one of the first schools in the country to be granted a charter in the National Honor Society (1924), The Quill and Scroll (1927), and the Future Homemakers of America (1945).
- BHS joined the Northern Ohio League in 1945.
- The current high school building was constructed in 1962-63 and was dedicated on November 24, 1963.
- BAF Stadium was built in 1967 and was financed completely by community donations.
- The Bellevue FFA chapter was established in 1967.
- Additions to the north, east, and west portions of the high school building were constructed in 1968.
- The Lowell Shaffer Memorial Track was built in 1981 and was also financed completely by community donations.
- The Halls of Excellence was established in 1999.
- Bellevue Athletic Hall of Fame was established in May 2004.
- The Bellevue Athletic Fieldhouse was built in 2008 and was financed completely by community donations.
- The football field turf project was completed in 2013 and was financed completely by community donations.
- The high school underwent a \$2 million major renovation in 2017.

ATTENDANCE INSTRUCTIONS FOR BHS STUDENTS

- A. A parent/guardian has the responsibility to inform the school by 9:00 A.M. of their child's absence from school.** The school will make contact by phone or through the mail if no such contact is made by the parent/guardian.
- B. A written and signed statement by the parent/guardian should accompany the student upon his/her return to school.**
 - Students should provide the school with an absence note within two days of returning to school.
- C. For excused absences during the school year students will receive 2 days to make up school work. For end-of-school year excused absences, students will receive 10 days to make up school work.**
- D. Unexcused absences and/or out of school suspensions will result in possible loss of credit. Students are encouraged to talk with each teacher when they return.**
- E. Any absences beyond ten (10) days (65 total hours) in the school year or any class period will require a physician's note to be excused.**
 - The following excused absences, while still being considered absent will not count toward the ten

(10) days (65 total hours) limit: medical reasons accompanied by a note from a physician, dental visits accompanied by a note from a dentist, court appearances with a note from an attorney or the clerk of courts, attendance at a funeral (with a note from the parent/guardian AND documentation from the funeral home), out of school suspension, and other days as approved by the principal or assistant principal.

- F. In cases of extended absences from school, parent/guardian are encouraged to contact the school to obtain assignments for students. For an extended excused absence, a maximum of 10 school days will be allowed to make up the missed work. It is the student's responsibility to request make up work!
- G. Pupils may be legally excused for:
 - Personal illness (a doctor's excuse may be required)
 - Illness in family (when the students' presence is required)
 - Quarantine of the home
 - Necessary work at home due to absence of incapacity of parent(s)/guardian(s)
 - Death of a family member, relative or close friend. Time of absence will not be counted as part of the ten days of absence for the school year.
 - Observance of religious holidays.
 - Limited amount of necessary work at home for maintenance of the home and family.
 - Professional appointments (see Special Excused Absences)
- H. If more than one hour is missed, the student will be counted ½ day (3.25 total hours) absent. Students who arrive after 11:00 a.m. will be counted as a full-day (6.5 total hours) absence.
- I. A student participating in an **extracurricular** practice or event must be in school by 11:00 a.m. in order to participate that afternoon or evening.
- J. Students who leave school will not be permitted to participate in an extracurricular practice or event, unless the absence was previously approved by administration.
- K. The school district may notify the Juvenile Court and the Registrar of Motor Vehicles when a student has been absent, unexcused, for more than 30 consecutive hours, 42 hours in a month, or 72 hours in a year.

SPECIAL EXCUSED ABSENCES

APPOINTMENTS: Students may be excused for appointments (doctor, legal, other) provided arrangements have been made with the school.

LICENSE EXAMINATIONS: Students may be excused from school for a maximum of 3 periods to take their driver license examination provided prior notification and pink slip process is followed.

FAMILY VACATIONS: Vacation days are considered days of absence from school. Students may be excused for family vacations not to exceed 5 school days during the entire school year, as long as the vacation days are taken among the first ten days of absence of the school year. Advanced notice of vacation days should be submitted to the office at least one day (24 hours) prior to the planned absence. Completion of the missed work is the responsibility of the student.

HUNTING: Days absent from school for hunting will be counted as vacation days therefore prior notification to the Main Office at least at least one day (24 hours) is required. Vacation days will not be granted if student is over ten (10) days of absence in the school year.

CAREER DAY/COLLEGE DAY VISIT/MILITARY VISITATION REQUEST

- Students who wish to visit career centers, college campuses, or military sites should arrange to do so on a Saturday. If circumstances arise that necessitate visiting the campus or military site during school hours, the following procedure must be followed to have the absence excused.
 1. Written permission from parent/guardian should be presented to the Main Office at least one day (24 hours) in advance or immediately upon return to school.
 2. A signed statement on college stationary from an admissions representative of the campus visited, or a signed statement on military stationary from the local or district recruiter visited, or a letter from the job interviewer or person being job shadowed must be turned in to the office upon returning.
- These days may be used for college, technical, or vocational school visits; military exams, or interviews; job interview, orientation, or shadow experience.
- Seniors will be granted three (3) days of excused absences to explore career options.

- Juniors will be granted two (2) days of excused absences to explore career options.
- Career days will not count in the ten total absences accumulated for the school year, if excused following the above guidelines.

EXAM POLICY

Semester exams are considered an integral part of the educational process at Bellevue High School. No "prior arranged" absences will be excused during semester and/or final exam week.

TARDINESS

Any student who arrives to school up to one hour late, will be considered tardy to school. Students will be allowed to be tardy to school 2 times per year without penalty.

- Tardies 3 – 5 will receive a detention
 - Tardies beyond 5 will result in progressive discipline and/or referral to the juvenile court
- Classroom tardies will be handled by the teacher according to their progressive discipline plan. If tardy to school you must first report to the main office to get a tardy slip.

ATTENDANCE/LOSS OF CREDIT

Any student who accumulates ten (10) unexcused absences, to any class, in a semester may lose credit for that class. A letter will be sent to the student and parent/guardian notifying them of the following reinstatement procedures:

- If a student has received a notice of loss of credit, the student may file a reinstatement petition with the principal or his designee.
- Filing a petition for reinstatement of credit is the responsibility of the student and must be completed within one (1) week of the notice of loss of credit. Petitions may be obtained from the teacher or the office.
- The decision as to reinstatement of credit will be that of the teacher after a conference with the student, administrator and/or counselor, and parent/guardian.

Reasons for Possible Reinstatement

Reinstatement after loss of credit may be considered for the following reasons:

- Personal illness with documentation of medical excuse
- Illness in the immediate family
- Death of an immediate relative
- Observance of religious holidays
- School-sponsored activities
- Court appointments
- College visitations

Following are examples of absences that will not be considered as basis for reinstatement:

- Unapproved employment
- Oversleeping
- Missing the bus
- Hair appointments
- Car trouble
- Individual recreation trips
- Leaving the building during the school day without permission
- Any other absences classified as unexcused by the administration or teacher

Re-establishment of credit procedures.

- If a student demonstrates appropriate documentation for his/her absenteeism, credit will be reinstated.
- If a student does not provide appropriate documentation of reasons for his/her absenteeism, credit will only be reinstated if the student, after meeting with the administrator, counselor, and teacher, agrees to make up the appropriate amount of time associated with the loss of credit in each course affected.

There are several alternatives available to the student.

- Use of a state certified teacher with documentation of completion provided to the principal's office.
- Use of after school detention system provided by the school for the purpose of making up the time lost due to unexcused absences.
- Any other creative option agreed upon to by the parties involved during the conference to decide reinstatement.

BELLEVUE CITY SCHOOL DISTRICT CREDIT FLEXIBILITY POLICY

Definition

Credit Flexibility is any alternative coursework, assessment, or performance that demonstrates proficiency needed to be awarded equivalent graduation credit as approved by the school district. Approved credit awarded through this policy will be posted on the student's transcript and counted as a required graduation credit in the related subject area or as an elective.

Eligibility

Any student entering the grades 8 – 12 who:

1. Meets the established course pre-requisites
2. Demonstrates competency in the content area he/she wishes to study further
3. Possesses sufficient skills or knowledge to be able to work independently
4. Analyzes, synthesizes, and evaluates information and resources
5. Researches independently and completes learning activities on time

If interested in credit flexibility, please contact the school counselor for more information.

STUDENT CODE OF CONDUCT

BELLEVUE BOARD OF EDUCATION

There exists, on the part of the students in Bellevue High School, the obligation of obedience to lawful commands, subordination, civil department, and respect for the rights of other students and employees of the district. This code is to ensure that an individual will not disrupt or deprive others of being educated. A violation of any of the following rules may result in disciplinary action, including detention, Saturday school, in school restriction, out of school suspension, emergency removal, expulsion; or removal from class, extra-curricular activities, or the premises.

The items of this code are inclusive for all students when under the authority of school personnel during a school activity, function, or even whether on property owned, rented, or maintained by the Bellevue City Schools Board of Education or property owned, rented, or maintained by another party. This code is also in effect while walking or being transported to or from school by school provided transportation. All members of the school community should treat each other with respect at all times in all places.

This code shall also be inclusive for the right to exercise authority and for the personal and property protection of administrators, teachers, librarians, substitute teachers, teacher aides, monitors, authorized volunteers, tutors, secretaries, cooks, custodians, bus drivers, or other authorized school personnel.

A violation of any of the following rules may result in disciplinary action, including detention, Saturday School, emergency removal, in-school suspension, out of school suspension, alternative school, expulsion; or removal from class, extra-curricular activities, or the premises.

A student shall be held in violation of this code when evidence proves participation in the following examples of gross misconduct.

1. Assault of a Student or Fighting

A student shall not knowingly cause physical harm to another student, or behave in such a way that could cause serious physical harm to another student). Students are responsible to resolve personal conflicts in a mature manner. This can be accomplished through discussion with your assigned counselor or administrator or through peer mediation. Fighting includes engaging in physical (i.e. pushing, shoving, slapping, kicking, punching etc.) or verbally abusive or provocative activities (to incite, to anger, to stir up) or conduct towards another person, which lead to harm to any other person or bystander.

2. Disrespect and/or Defiance of School Personnel Authority or Another Student/Insubordination

All school personnel will be addressed in a proper manner. Mr., Mrs., Ms., or Miss is proper form of address. Students talking back, arguing, or making any disrespectful comments directed at or about staff members and/or students will not be tolerated. A student will be insubordinate by disregarding or refusing to obey reasonable requests or directions given by school personnel.

3. Assault/Threatening a Staff Member or Student

A student shall not knowingly by word or action cause or attempt to cause physical harm to a staff member or student. Violation of this rule will result in suspension and recommendation for expulsion. Students will be expected to respect all staff members, administrators, and other students at Bellevue

City Schools. Students found harassing, abusing and vandalizing staff or students' personnel property will be disciplined. Police will be contacted.

4. Bullying

Bellevue City Schools prohibits bullying at school or any school sponsored event or trip. Bullying is defined as unwanted, intentional, repeated hurtful acts, words or other behaviors towards a specific person/people and includes an imbalance of power.

5. Disruptive Behavior

Students are expected to demonstrate positive behaviors that are conducive to a good learning environment throughout the school day. Students will not act or urge other students or persons to act in such a way as to cause disruption or obstruction of any lawful mission, process, or function of the education process, including and not limited to curricular and extra-curricular activities.

6. Electronic Devices

Students **ARE PERMITTED** to possess the following types of electronic devices: cell phones, PDAs (including Palm Pilots Blackberries, or Androids), iPods, or other mp3 (digital music) players, e-readers, and/or personal computers (including netbook, laptops or iPads). Possession of the permitted electronic devices is a privilege that can be revoked at any time for any student who fails to abide by the terms of the policy or otherwise engages in the misuse of the privilege. The student is responsible for the electronic device, the Board is not responsible for preventing theft, loss, damage, or vandalism to the electronic device brought onto its property. Devices that emit a sound must be turned to the silent position or turned off, as noises or loud vibrations may interrupt the educational process. The permitted electronic devices may not be used inside the classroom, study hall, assembly, or other instructional settings unless permitted by the instructor for educational purpose. Pictures, video, or audio may not be taken of any individual without their permission. Taking pictures, videos, or audio in a restroom, locker room, or similar setting is strictly prohibited and violation may result in suspension or expulsion. Students **ARE NOT** permitted to have portable CD/DVD players, or laser pointers. If an electronic device is used in an inappropriate manner or emits a sound, the teacher will be responsible for confiscating the device and turning it into the office. Consequences may range from a warning, detention, Saturday School, In School, Out of School Suspension, and/or the parent/guardian may also be required to pick up the electronic device from the school. The administration may also refer matters to law enforcement if the violation involves an illegal activity (child pornography). Consequences will be progressive and the administration reserves the right to revoke this privilege at any time throughout the school year.

7. Tobacco, Narcotics, Alcoholic Beverages, Drugs and Counterfeit Controlled Substances

A student will not possess, use, transmit, conceal or be under the influence of any alcoholic beverage, dangerous drug, narcotic, mind-altering substance, or "look-alike" drugs. Likewise, no student will possess, use, transmit or conceal any tobacco product, including snuff on school property or within sight of the school.

8. Failure to Accept Assigned Discipline

Detentions are assigned to students as a measure to correct inappropriate behavior. Students failing to serve detentions on specifically assigned dates shall be held responsible and this infraction could lead to possible suspension for elementary, middle or high school students.

9. Show of Affection or Sexual Misconduct

Students will not engage in public displays of affection. Students will not engage in any sexual contact or conduct while on school premises or attending any school event or function (including buses).

10. Sexual Harassment

Sexual harassment is any activity of a sexual nature which is unwarranted or unwelcome, including but not limited to unwanted touching, pinching, patting, verbal comments of a sexual nature, sexual name-calling, and pressure to engage in sexual activity, repeated propositions or unwanted bodily contact.

Any student who believes that he/she has experienced any form of sexual harassment should report this conduct immediately to his/her building principal or assistant principal who will conduct an investigation and, if required, take appropriate remedial action.

Not all behavior with sexual connotations constitutes unlawful sexual harassment. Conduct must be sufficiently severe, pervasive, and persistent such that it adversely affects an individual's employment or education, or such that it creates a hostile or abusive employment or educational environment.

11. Leaving the School Building Without Permission

A student will not leave the school building before the hour of dismissal except where school policy

otherwise provides or without first obtaining the consent of the appropriate school administrator.

12. Use of Profane, Vulgar, or Abusive Language or Gestures

A student will not use profane, vulgar, abusive language or gestures.

13. Hazing

Bellevue City Schools prohibits hazing at school or any school sponsored event or trip. Hazing is defined as doing any act or causing another, including the victim, to do any act of initiation into any student or other organization that coerces or creates a substantial risk of causing mental or physical harm to any person.

14. Frightening, Degrading, and Disgraceful Acts

A student or group of students will not engage in nor encourage any other student to engage in behavior that injures, disgraces or degrades any person. Prohibited behavior includes, but is not limited to, slurs, epithets, profanities, threats, jokes or other verbal or physical conduct based on a person's race, national origin, religion, disability, gender, sexual orientation, or age.

15. Forgery

A student will not be engaged in the act of falsely using, in writing, the name of another person, or falsifying times, dates, grades, addresses, or other data on school forms, or correspondence directed to the school.

16. Gambling

A student will not be involved in the act of illegal gambling for money or valuables.

17. Shakedown and/or Strong Arm

A student will not be involved in the act of extortion or borrowing or attempting to borrow any money or thing of value from a person in the school, upon a Board of Education owned vehicle, or in attendance at a Board of Education sponsored and supervised activity, unless both parties enter into the agreement freely and without the presence of either an implied or expressed threat.

18. Academic Dishonesty

Under no circumstance will one student obtain and/or use the work of another student, or misuse copyrighted materials on an assignment. It is equally dishonest for a student to provide information or work to another student who knowingly takes credit for such work or information.

19. Dishonesty

A student will not misrepresent the truth either orally or in writing. Students will be expected to cooperate and to be honest concerning violation of the Code of Conduct that takes place at Bellevue City Schools. Students shall not give or assist in giving false or fictitious accounts to any police official, fire official, school official or other person acting in an official and lawful capacity.

20. Unauthorized Sale or Distribution

A student will not be involved with the act of selling or attempting to sell or distribute any object or substance which has not been authorized for sale or distribution by the building principal to any person on property owned by the Board of Education.

21. Inciting Others to Violence or Disruption

A student will not with words, acts, or deeds directly incite others to commit violence or disrupt the atmosphere of order and discipline necessary for the effective learning.

22. Repeated Use of Inappropriate Dress

A student will not repeatedly dress or appear in a fashion deemed inappropriate because it interferes with either the student's health and welfare or that of other students, or causes disruption or directly interferes with the educational process.

23. Truancy

A student will not be truant from school for part or all of a day. This includes unexcused absences from a study hall, class, or any other properly assigned activity and excessive tardiness.

24. Trespassing on School Property

Students will only be permitted on school property to attend classes or other school activities. Students under suspension will only be permitted on school property with prior approval of school authorities. Any students found on school property without authorization, shall be considered trespassers and subject to prosecution.

25. Potentially Dangerous Objects

Students will be expected to keep all dangerous weapons or dangerous instruments, as identified by the law, off school property. A student shall not possess, handle, transmit, or conceal any weapon, explosive device, or an object that a reasonable person might consider capable of harming a person

or property (i.e. pocket knives, sharp metal objects, laser devices, or foreign objects such as tools that could be used to inflict harm or damage property; "look-a-like" weapons; lighters; etc.) Misuse of any object or material in an unsafe manner may result in disciplinary action.

26. Vandalism or Damage to Personal, Private, or School Property

Students will respect the personal property of all students and staff. Students will respect the public property owned by the community and the Bellevue Board of Education. A student will not cause or attempt to cause damage to or deface the property of others or public property owned by the community and the Bellevue Board of Education. In accordance with ORC 2090.05, parents and students involved may be liable for payment for the cost to repair or replace any such property damage caused by their children.

27. Theft of Property

A student will not take or attempt to take into his/her possession property of another.

28. False Alarm (i.e. Fire, Bomb, 911)

A student will not attempt to disrupt school in any manner by illegally pulling or attempting to pull a fire alarm, falsely calling emergency 911, or making a bomb, chemical, biological, or any threat that causes the evacuation of the school building. Violation of this will result in disciplinary action (including expulsion) and charges filed with legal authorities.

29. School Bus Rules and Regulations

All students are expected to abide by the rules of conduct established for the use of bus transportation. These rules apply to regularly scheduled bus runs plus extracurricular activities and field trips, including athletic transportation.

30. Gang Activity

A student shall not engage in gang activity. A gang is any identifiable group or club or individuals that exists without the sponsorship of the school or the sponsorship of any recognized adult community or civic organization and that has no acceptable social goals; or has been identified by a law enforcement agency as being involved in criminal or anti-social behavior or activities.

31. Technological Interference

A student shall not attempt to gain unauthorized access, disrupt, delete data, change data, circumvent filters, plant virus, download prohibited materials or engage in any other illegal act through the use of the School District's district wide computer system, including but not limited to such items as emails and world wide web.

32. Repeated Violations

A student will not repeatedly refuse to comply with directions of teachers, student teachers, substitute teachers, teacher aides, principal, assistant principal, or other authorized school personnel during any period of time when the student is properly under the authority of school personnel.

33. Failure to Follow School Rules and Policies

In recognition that any list of prohibited conduct cannot encompass every conceivable action, which may properly be subject to discipline, the authority to administer discipline for conduct not specifically set forth will be at the discretion of the administrator.

TOBACCO, ALCOHOL, AND OTHER DRUGS

Distributing Alcohol/Drugs or "Look Alike" Counterfeit Drugs

A. First Violation

1. Ten (10) days out-of-school suspension and
2. Recommend expulsion (may be re-admitted to school after completing alcohol/drug assessment and following recommendations).

Possessing, Using, or Under the Influence of Alcohol/Drugs, Drug Paraphernalia, or "Look Alike" Counterfeit Drugs

A. First Violation

1. Five (5) days out-of-school suspension without alcohol/drug assessment or
2. Five (5) days reduced to three (3) days out-of-school suspension with alcohol/drug assessment and violation-related education (Noncompliance with option A-2 will result in the reinstatement of A-1).
3. Complaint may be made to juvenile court and/or local police department

B. Additional violations

1. Ten (10) days out-of-school suspension and
2. Recommended expulsion

Possessing or Using Tobacco and/or any Nicotine Based Products and/or any form of e-cigarettes

A. First Violation

1. Three (3) days out-of-school suspension or
2. Three (3) days out-of-school suspension reduced to one (1) day out-of-school suspension with attendance at an anti-smoking educational program. This program may be out of town with a cost assumed by the student. (Noncompliance with option A-2 will result in the reinstatement of A-1).
3. Complaint may be made to juvenile court and/or local police department.

B. Additional Violations

1. Five (5) days out-of-school suspension

DISCIPLINARY PROCESS AND PROCEDURES

Discipline is the shared responsibility of students, parent/guardian, and school employees. ORC 3313.20, 3313.66, and 3319.41 and Board of Education Policy states that school authorities may take disciplinary action with any student whose conduct at any time or in any place interferes with or obstructs the mission of the school district or the safety or welfare of students or employees. The disciplinary actions will fit the specific code violations depending upon the severity of the offense.

ZERO TOLERANCE PHILOSOPHY

Students are expected to demonstrate responsible, respectful behavior at all times. The School District has "zero tolerance" of violent, disruptive, intimidating or any other inappropriate behavior by its students. Students are required to conduct themselves in a way that exhibits respect and consideration for the rights of others. Students of the district must conform to school regulations and accept directions from authorized school personnel.

AFTER-SCHOOL DETENTION

- A. Students are encouraged to serve the detention the day it is assigned, however, it **MUST** be served within 2 school days of being assigned.
- B. Only administration can excuse a student from detention. **ATHLETICS, OTHER SCHOOL ACTIVITIES, OR WORK ARE NOT VALID EXCUSES FOR MISSING DETENTION.**
- C. Progressive discipline will be assigned if a student fails to serve detention within 2 school days of being assigned. Detentions will be offered **ONLY** after school on Monday, Tuesday, Wednesday, Thursday, and Friday from 2:50p.m.-3:20p.m.

GUIDELINES FOR STUDENTS IN DETENTION

- Students must be in their seat when the tardy bell rings at 2:50 p.m.
- If a student is late to detention, the student will be admitted to detention only if permission is granted by administration.
- Students **MUST** bring study materials.
- No talking, sleeping, and/or eating.
- Students violating these guidelines may be removed from detention with the possibility of additional consequences.

SATURDAY SCHOOL

Saturday School will be assigned by the administration for disciplinary reasons. Not all students will be given this option in all situations. Saturday School will be held from 8:00 a.m. to 11:00 a.m. Absences from assigned Saturday School may result in progressive discipline. The guidelines for detention will be in effect for Saturday School.

IN SCHOOL RESTRICTION DEFINED

In School Restriction is an important part of the discipline philosophy at Bellevue High School. In School Restriction is an alternative to out of school suspension. In School Restriction is assigned at Northpoint Educational Service Center located at the Adams Junior High in Sandusky. The program goal is to provide students with a highly structured environment and offer students the opportunity to do their assigned class work for credit. Since a staff member supervises the class, students are expected to follow their directions and complete the class work assigned by each of their classroom teachers. A student who does not complete assigned class work shall receive no credit for that class assignment. Only a school administrator may assign students to In School Restriction.

EMERGENCY REMOVAL

A student may be removed from the school setting without the formal suspension and expulsion

procedures when it is determined that his/her presence poses continuing danger to persons or property or an on-going threat of disrupting the academic process. A student so removed may be suspended and/or expelled through a due process hearing, which must be held within 72 hours after removal. ORC 3313.66 Emergency removal is considered an unexcused absence from school.

STUDENT SUSPENSION

Administration may suspend a student from school for disciplinary reasons outlined in the student code of conduct. No period of suspension will be for more than 10 school days. Suspension may extend beyond the current school year, if at the time a suspension is imposed, fewer than 10 days remain in the school year. Administration may apply any or all of the period of suspension to the following year.

Administration may require a student to perform community service in conjunction with or in place of a suspension. The Board of Education may adopt guidelines to permit the Superintendent to impose a community service requirement beyond the end of the school year in lieu of applying the suspension into the following school year. The guidelines listed below will be followed for all suspension, including those of in-school suspension.

1. The student will be informed in writing of the potential suspension and the reasons for the proposed action.
2. The student will be provided an opportunity for an informal hearing to challenge the reason for the intended suspension and explain his/her actions. (Suspension may be invoked immediately after steps 1 and 2 above only if there is an immediate risk or harm to person or property)
3. Every reasonable attempt will be made to notify parent/guardian by telephone when a suspension is issued.
4. Within 24 hours, a letter will be sent by U.S. mail to the parent/guardian stating the specific reasons for the suspension and including notice of their right to appeal such action. Each student has the right to be represented at the appeal hearing by a representative of choice.
5. Notice of this suspension will be sent to the Superintendent, Treasurer, and Student's School Record (not for inclusion in the permanent record).

APPEAL PROCEDURE

Should a student who is 18 or older or a student's parent/guardian choose to appeal the suspension, he/she must do so in writing within three days of the notice of suspension. The procedure for such will be provided in procedures approved by the Board of Education. All witnesses are sworn and a verbatim record will be kept of the hearing which will be conducted by the Superintendent or their designee. The record shall not be reduced to writing except at the request, cost and arrangement of the party requesting the written record.

Upon review, the Board of Education or its designee shall reach the decision and provide written notice to the parent/guardian within five (5) school days following the hearing and may uphold the suspension, establish an alternative suspension of lesser severity, or reverse the suspension in its entirety.

APPEAL TO COURT

Under Ohio law, appeal of the Board of Education's or its designee's decision may be made to the Court of Common Pleas.

OUT OF SCHOOL SUSPENSION GUIDELINES

Students will not attend school or any school related activities on the assigned days of suspension.

Students are not permitted on any school property. Any student who violates this guideline shall be subject to trespassing charges and further disciplinary consequences.

Students shall not be in the vicinity of or be on school grounds.

Parents are encouraged to keep their son/daughter at home during the suspension.

Students suspended from either EHOVE Career Center or Bellevue High School shall be suspended from both.

Although a student does not receive credit for work missed during a suspension, the student is encouraged to check with their teachers and complete assignments to keep up with the class.

EXPULSION

Expulsion is defined as a removal of a student from school curricular activities and the denial of the opportunity of a student to participate in extra-curricular activities for a period of time up to eighty (80) school days. The expulsion may extend into the following school year. Students expelled for more than twenty (20) days may be requested to participate in community service.

A student will be given a written notice of the intent to expel which includes the specific reason(s) for the action. Parents/guardians are advised of the intended action by telephone, when possible, and a copy of the notice is mailed within 24 hours which informs the student and the parent/guardian of:

- A formal hearing scheduled to be conducted not sooner than three days nor later than five days from the date of the notice to expel
- The time and place of the hearing
- The reason(s) for the intended expulsion
- The right of the student or the parent/guardian to challenge the reason(s) for the intended expulsion or explain the student's actions
- The right to be represented at the hearing by a representative of choice

Although a student does not receive credit for work missed during an expulsion, the student is encouraged to complete assignments to keep up with the class.

If the offense is one for which the District may seek permanent exclusion, the notice will contain that information.

DUE PROCESS

Students facing a possible suspension and/or expulsion from school will be afforded due process before the suspension and/or expulsion. Due process safeguards a student's constitutional rights, particularly when subject to the District's disciplinary procedures.

Due process involves a written notice to the student about the reason(s) for the suspension and the opportunity to appear at an informal hearing with the principal or assistant principal.

POLICE INVOLVEMENT-QUESTIONING STUDENTS

The Bellevue City School District shall cooperate with law enforcement agencies in the conduct of their investigation providing that due consideration is given to protecting the rights of students and parents/guardians.

PHYSICAL RESTRAINT

ORC 3319.41 specifies that: A person employed or engaged as a staff member, teacher, principal, or administrator in school, whether public or private, may, within the scope of their employment, use and apply such amount of force and restraint as is reasonable and necessary to quell a disturbance threatening physical injury to others, to obtain possession of weapons or other dangerous objects upon the person or within control of the pupil, for the purpose of self-defense, or for the protection of persons or property.

INTERROGATIONS AND SEARCHES

The district has the responsibility for the control and management of the students during the school day and hours of approved extracurricular activities. The right of inspection of students' school lockers or articles carried upon their persons and the interrogation of an individual student is an inherent authority granted to school boards. All searches are conducted sparingly and only when such search is reasonably likely to produce items that threaten the safety and security of persons and their property within the area of the school's responsibility. The rules apply to the search of school property assigned to a student (locker, desk, etc.) and the seizure of items in his/her possession.

STUDENT DISCIPLINE AND TEACHER PROTECTION

The Board recognizes its responsibility to give all reasonable support and assistance to teachers with respect to the maintenance of control and discipline in the classroom, on school property, and at school functions. All employees shall have an expectation that the Student Code of Conduct as detailed in board policy shall be uniformly implemented and enforced within a given building and throughout the Bellevue City School District.

Students with behavioral issues including failure to work satisfactorily and/or repeating a subject/grade will be referred to the Intervention Assistance Team (IAT) for review and may be placed with another teacher.)

STUDENT DRESS CODE

Good taste, common sense, and cleanliness in the type of clothing worn and in the manner of grooming are of prime importance in determining appropriateness for school.

A. Boys' Dress

1. Slacks, dockers, jeans, sweat pants, and shorts which are clean, without obvious holes, and which fit properly are to be worn. Bicycle, tight spandex shorts, cut-off shorts, or any shorts of an offensive manner are not to be worn. Shorts worn must be no shorter than 5 inches from the top of the knee. No fishnet clothing is allowed.

2. "Biker" pants or other articles made of spandex, or similar materials are considered inappropriate. Leotards, leggings or other articles which are intended as undergarments shall not be worn as outerwear.
 3. T-shirts worn must have sleeves. No cut off t-shirts will be permitted. Bare midriffs are not permitted.
- B. Girls' Dress
1. Skirts, blouses, dresses, slacks, jeans, sweaters, sweat pants, t-shirts, and shorts which are clean, serviceable, and fit properly are to be worn. Skirts, mini-skirts, dresses, and shorts worn must be no shorter than 5 inches from the top of the knee. Bicycle tight spandex shorts, cut-off shorts, or any shorts of an offensive manner are not to be worn.
 2. Bare midriffs are not permitted. Shirts, blouses, or tops worn must meet pants when standing.
 3. Tank tops, spaghetti tops, halter tops, backless tops, spaghetti strap dresses, strapless or off-the-shoulder dresses, and fishnet or see through tops are inappropriate and not to be worn.
- C. Pajamas, or pajama style clothing are not permitted.
- D. Shoes or sandals are to be worn at all times. Bare feet are not permitted. Shoes with wheels are not permitted.
- E. Shirts, tops, or wearing apparel with suggestive phrases or lettering, sexual innuendoes, and/or derogatory pictures or phrases, reference to or advertising tobacco, alcohol or drug themes are not permitted.
- F. Hats, stocking caps, bandanas, athletic sweat bands and hooded sweatshirts with hood over the head are not to be worn in the school building. Items may be confiscated.
- G. Clothing with holes and rips must not be above 5 inches from the top of the knee.
- H. Sunglasses and/or tinted glasses are not to be worn in school.
- I. Coats, or jackets are to be left in lockers and not worn to class.
- J. Grooming
1. All students will exercise sound hygienic practices which include clean body, hair, and clothing.
 2. Student's hair is to be kept clean and well-groomed at all times.
 3. Boys facial hair must be kept neat, clean, and trimmed at all times.
 4. Side burns worn will be kept reasonable in length.
- K. Any form of hair style which is considered disruptive or distracting to the purpose of education will not be permitted. This includes hair color that is a distraction.
- L. Gang insignia and paraphernalia may not be worn or carried by any student on school grounds at any time, including but not limited to jackets, headbands, shirts or other clothing identified with a gang; tattoos or material imprinted on the body identified with a gang; and medallions or other jewelry that identifies gang members.
- M. Wallet or clothing chains are not permitted.

The school administration has the authority and will make the final interpretation of these guidelines.

LUNCH PERIOD AND CAFETERIA

Bellevue High School operates a closed lunch period. Students must remain in the cafeteria for the entire lunch period. You must be excused by a staff member to leave the cafeteria. While in the cafeteria each student is expected to practice the general rules of good manners and courtesy. These rules include:

- only one student per seat per table
- observing good dining standards at the table
- leaving the table and surrounding area clean and orderly
- return trays and dishes to the proper place
- empty all waste paper in the containers provided
- not leaving the cafeteria while eating food or drinking any beverage

You may either bring your lunch or buy a lunch in the cafeteria. Students are not permitted to order food from outside establishments and have it delivered to the school.

Bellevue City Schools food service department is self-supporting. There is no charging at the high school level. If a student has no lunch money they may charge an alternate meal consisting of a cheese sandwich, fruit, crackers, and milk. The price of \$1.50 will be charged to cover the cost of the food. If a student charges a lunch you will receive a phone call from our automated call system. You will need to send in the amount to cover the charge the next school day. You can keep track of your child's spending

and account balance by signing up at www.k12paymentcenter.com, this is a free service.

STUDY HALL PROCEDURE

Study halls will be held in the cafeteria, library, and/or classrooms. Students are required to bring materials for study or for leisure reading. There is to be **no card playing**, or any playing of other games. Electronic devices are permitted only at the discretion of the study hall monitor. Study halls will be structured with students engaged in education pursuits. There is to be no social talking or other social activities. Students will remain in their assigned seats. Students will be given the chance to use the library facilities on available days.

LIBRARY

Students are to be quietly researching, reading, studying or be otherwise engaged in an educational activity while in the library. Students are not permitted to visit in the library on their way to other destinations.

Students may sign out books for a period of two weeks. Students are charged for materials not returned to the library. Students are given a user name and password at the beginning of the year, which allows them to use the computers. Students and their parents/guardians must sign an "Acceptable Use Policy and Agreement" contract which makes the internet available to them for educational purposes. Any violations of computer use can result in the loss of library privileges.

The library is open before and after school for student/staff use. There is no food, drink, or gum chewing in the library. Quiet is maintained.

LOCKERS

Lockers assigned to students are the property of the Bellevue Board of Education. The lockers are loaned to a student for the protection of his/her own property as well as the property of the Board of Education. Keep it locked at all times. **LOCKERS MAY BE INSPECTED AS NECESSARY.** Students may not tape or adhere anything to the outside of any locker.

The school will not assume responsibility for items lost or stolen from a locker. If you do not have a "school lock" you may buy one in the principal's office. Cost is \$5.00. **Only school locks are to be used.** If any other lock is used, it will be removed and the school will NOT assume the cost of replacing the lock. Students are responsible for their assigned locker and the contents inside.

STUDENT PARKING

- A. Cost of a parking permit is \$7.00 and may be added to school fees.
- B. A parking permit is required for all vehicles parked on school property during the school day. If a student fails to purchase a parking permit they will not be permitted to park in the school parking lot.
- C. **STUDENTS ARE NOT TO PARK IN SPACES NOT DESIGNATED FOR STUDENT PARKING.**
- D. All students **MUST EXIT** via Greenwood Heights (west)
- E. The speed limit on school property is 15 MPH.
- F. Students driving to school must assume all responsibility for their car. Make sure that the doors are locked and the lights off before reporting to school.
- G. The student parking lot is off limits to all students during the school day unless permission is obtained by authorized school personnel.
- H. Students in violation of the above information may lose their driving privileges on Board of Education property. Cars improperly parked may be towed at owner's expense.

MEDICATION

Ohio law prohibits school personnel from administering any kind of medication to students without proper written permission. If it is necessary for your child to take any medication at school, a Medication Authorization Form must be completed. This form will specify the name of the medication, the dosage, the time for it to be taken, the prescribing healthcare provider's signature, and the parents/guardians signature. Medication forms may be obtained in the school office and must be completed each school year or whenever a medication dosage or frequency changes.

All medication, prescribed or over-the-counter, will be administered in the office. No medication of any kind should be in the students' possession during the school day. The only exceptions are asthma inhalers or EpiPens, when proper authorization for the student to carry this medicine is received from the healthcare provider on the appropriate form and approved by the school office.

No medication will be given unless it is in its original container with the student's name. The dosage on the medication bottle and the medication authorization form must be the same. If medication is not in the original container and/or the form is not completed correctly, the medication will not be given that day.

A record of the administration of medication will be kept on file. (Policy 5330)

It is advisable to check with your physician if medicine needs to be given during the school day. In many cases it is sufficient if the child takes the medicine at home before coming to school and when returning home in the afternoon.

HEAD LICE

Upon occasion, students may be found to have head lice. Because of this condition, students with head lice/nits will be excluded from school until appropriate measures have been satisfactorily completed to allow re-admittance to school.

Treatment of Head Lice

- Consult your pharmacist, health dept., or physician for appropriate treatment.
- Hair must be carefully combed to remove head lice eggs (nits). A special comb is needed for this task and is usually included with the shampoo you purchase. Nits may need to be removed with your fingers.
- Laundry – all clothing, sheets and linens must be laundered. Items, such as stuffed toys, which cannot be laundered or dry cleaned can be sealed in a plastic bag for 14 days to kill the nits.
- Vacuum all carpeted areas, beds and furniture thoroughly.

Re-admittance to school

The student will be re-admitted to school after completing appropriate treatment and after an examination and verification by a physician or the school nurse. Students excluded from school because of head lice should complete the treatment and return to school the following day. Students not returning within three days will be considered truant.

LOCKER ROOMS

Locker rooms are off limits to all students from 7:50a.m. until 2:43p.m. unless a student is scheduled for physical education. The boys' and girls' varsity locker rooms are to be locked during the school day. It is suggested that students purchase a school lock to protect their property, the school will not assume responsibility for items lost or stolen from a locker.

HIGH SCHOOL ROMANCES

There is a proper time and place for most behavior, but school is not the time, nor the place for the display of affection. Close body contact, hugging, kissing, etc., will not be tolerated in or about the school building. It is not expected that you will meet your boyfriend or girlfriend at the end of each class period.

HALL PASSES

If the student need to be out of his/her regularly scheduled room for any reason, the student must have a hall pass designated by the teacher responsible for said student during that period. Students wandering the halls, going places/areas not signed out for, or interrupting classes may have their hall pass privileges suspended or revoked.

FOOD AND BEVERAGES

Food and/or beverages with the exception of water are not permitted in the hallways, or classrooms at any time from 7:50 a.m. through 2:43p.m. This includes previously opened cans or bottles, and store or restaurant purchased food or drinks. Any sealed drinks and lunches are permitted to be stored in student lockers and taken directly to the cafeteria for lunch.

DANCE POLICY

Rationale: Over the past years, the style of dance adopted by many teens has proven problematic for some parents/guardians and educators. Commonly known as "freak dancing" or "grinding", it very often involves dancers performing simulated sex acts. It has challenged schools across the country in responding to this pop-culture dance style and it also has been covered by many popular news programs. The school community and administration have the responsibility to make certain that the event is welcoming and comfortable for everyone; therefore, sexually suggestive types of dancing will not be allowed by the following policy.

DANCE STANDARDS

Bellevue High School is proud of all of students who accept responsibility and SHOW respectful actions at school dances. Together, students, parents/guardians, and high school staff will work together to support behavior (including dance "style") which promotes Bellevue High School dances as events that are welcoming and comfortable for all students.

The environment will be achieved by adherence to the following regulations:

- Dance style will not include "grinding", "freak dancing", or other overtly sexually suggestive actions

- Inappropriate dance styles also include, but is not limited to “moshing,” “body surfing,” or “slam dancing”
- For the safety of everyone, dancers will maintain sufficient space on the dance floor for chaperones to circulate

Every attempt will be made by the dance advisors, the school administrators, and chaperones to structure the dance in a way that encourages compliance with the provisions. Those ways include working with the DJ to select appropriate styles and mix of music, maintaining a level of lighting decided upon by the administration, dance advisors, and chaperones, that allow all chaperones to monitor the style of dance, and requiring a sufficient number of chaperones for the number of students present.

All school dances will be 3 hours in length and will end no later than 11:00p.m.

If a student does not comply with the provisions, the student will be asked to leave the premises. If a student is removed from a school dance, an attempt to contact a parent/guardian will be made and the student may be subject to additional discipline as appropriate. If a student continues to not comply with the provisions, said student may be prohibited from attending future dances.

Students must enter the dance within 1 hour from the scheduled starting time of the dance and once a student leaves the dance, they may not re-enter. All items needed by the student during the dance must be in their possession upon arrival: there is no return to cars for cameras, purses, or other items of any kind. Coats, backpacks, and other items must be placed in the designated check-in area.

All school sponsored activities and events are drug and alcohol free. Anyone who does not abide by this will be subject to the disciplinary action established in the student handbook and the police will be called, as well as the parents/guardians.

Dances will be held only when there are an appropriate number of chaperones available. If the appropriate number of required adult chaperones is not met, the dance will be cancelled. At Prom, it is required that 5 teacher chaperones and 5 parent chaperones be in attendance at all times. At all other dances, it is required that 8 teacher chaperones and 5 parent chaperones be in attendance at all times. A meeting with dance advisors, administration and chaperones will occur at least one week prior to the date of the dance to inform the chaperones of the expectations of the administration.

Students in grades 9-12 may attend homecoming. Students in grades 11 and 12 may attend the Prom, underclassmen are not permitted. All students who wish to attend a school sponsored dance and their parent/guardian, will be required to sign the Bellevue High School Dance Agreement.

Dances are privileges, not entitlements. The privilege of having school dances requires the student body to assume responsibility for self-monitoring of their behavior.

Bellevue High School dances are school activities and are not open to the public to attend. Outside agencies, such as news media, will not be allowed into school dances, except during crowning ceremonies.

A meeting will occur between the dance advisors, administration, and DJ to discuss the music to be played and the schedule regarding crowning ceremonies and breaks for the dancers, prior to the dance beginning.

DANCE DRESS CODE

Bellevue High School believes the following guidelines will ensure safe experiences for all. These clothing requirements are intended for the duration of the event. Thus, the following guidelines will be strictly enforced at all Bellevue High School dances including but not limited to homecoming, coming home, and Prom.

- At homecoming, coming home, and Prom males must wear collared shirts with sleeves which must remain on the person at all times along with dress pants or slacks. Jeans are not appropriate. A tuxedo is appropriate for prom however it is not a requirement. Hats, bandanas, and sunglasses are not appropriate for school dances. Other school sponsored dances may have a relaxed dress code.
- At homecoming and coming home dances skirts and dress top/blouse will be permitted. At Prom, all young ladies must wear formal dresses or formal pant suit ensembles. Jeans are not appropriate. No dresses, skirts, or pant suit ensembles will be permitted which are shorter than 5 inches above the knee. Skirts/dresses with slits must include the slit stopping at five inches above the knee as well. All dresses and skirts must remain at the five inches above the knee standard for the duration of the event. No midriff exposure is permissible at any time. Cleavage must be within the limits considered appropriate for school. Backless dresses must not extend beyond the belly button. Hats, bandanas, and sunglasses are not appropriate for school dances. Other school sponsored dances may have relaxed dress code.
- Undergarments, whether on males or females, must not be visible.

- If rules and expectations are not followed, the offending student will not be allowed to enter the dance. Rules for dances may vary according to the theme of the dance.
- Young ladies and gentlemen are advised to use good judgment when purchasing attire, as the overall idea is to keep in mind the image the student presents. Students must remember that they are attending a school function where dress code expectations are both appropriate and required; students must be appropriately dressed, and must present themselves as responsible young adults.

COMPUTER NETWORK AND INTERNET POLICY

Bellevue City School District is pleased to make available to all student's access to interconnected computer systems with the District and the Internet as a means to provide significant educational materials and opportunities. Unless expressly disagreeing with the district's Acceptable Use Policy and Agreement in writing, students will be given access to the network and Internet at school, and participate in all educational activities. In certain educational situations students will also be granted remote access from the Internet. Exception or partial agreement to this Acceptable Use Policy, may be made by reviewing, signing, and returning the modified terms of parental assent to this Policy and Agreement. Unless you do so in writing, it is understood that by enrolling your student in Bellevue City School District, you are agreeing to follow this Policy in its entirety, regardless of the location of your access, at school or via the Internet.

TECHNOLOGICAL INTERFERENCE

A student shall not attempt to gain unauthorized access, disrupt, delete data, change data, circumvent filters, plant viruses, download prohibited materials or engage in any other illegal act through the use of the School District's district wide computer system, including but not limited to such items as emails and world wide web.

LOST AND FOUND

Bring any articles you find to the high school office. If you lose anything, check for several days in the high school office. Keep your locker locked and do not bring large amounts of money or valuables to school, the school will not be responsible for lost or stolen items.

STUDENT PLANNERS

Replacement student planners are available from the main office for \$6.00.

STUDENT ACTIVITY FEE

The \$3.00 Student Activity fee is divided between your class treasury, student assemblies, awards, recognition, and activities, etc.

VISITORS

Outside visitors are to report to the office and sign the visitors log before entering the classroom area. Visitors will be assigned a visitor pass while present in the building. Individual students are not allowed to bring visitors to the school at any time during regular school hours unless previously approved by administration.

EMERGENCY

If an emergency necessitates leaving school, you must come to the office. Do not make arrangements to leave school without the permission of the office staff.

POLICIES ON STUDENT ORGANIZATIONS

Student organizations having a purpose and activities supportive of, and consistent with, the educational program of Bellevue High School are encouraged. Such organizations must be approved by the appropriate administrative personnel according to an administrative procedure which takes into account the purposes, membership, activities, financing and supervision of the proposed group. Any affiliation of a local club with any outside organization must be approved by the high school principal. Membership shall be limited to students enrolled in the school.

Each student organization shall have a faculty/adult sponsor approved by the principal. All funds shall be deposited in the general activity account, and all transfers of funds to or from any outside organization must be approved by the principal.

Activities of approved student organizations are considered part of the total school program and, as such, are subject to the same standards and guidelines as are in effect during the regular school day. **All provisions of the student conduct code apply to all functions of a school club or organization.**

School organizations shall be open to all students in the school in accordance with the purpose and activities established in the charter of each organization.

No student may be denied admission to a student organization because of race, sex, religion, or national origin. Any organization which, in the opinion of the principal, fails to meet acceptable standards shall be placed on probation and informed in writing as to the cause. Failure to correct the cause shall result in termination of the organization. The objectives for school organizations:

- A. To develop maximum student involvement in a coordinated school activities' program.
- B. To provide a wide variety of activities to meet student interest.
- C. To develop an awareness of self and of others in an outward growing society.
- D. To assist the individual in the development of ultimate potential.
- E. To develop leadership and responsibility within the student body.
- F. To develop student loyalty and spirit.
- G. To assist in the further development and evaluation of the school's curricular and extra-curricular programs.
- H. To develop awareness of the privileges and responsibilities of a democratic society.
- I. To communicate the needs, desires, ideas, and interest of the students to the staff, administration, and community.

ATHLETIC CODE OF CONDUCT

The Bellevue Athletic Department believes that interscholastic athletics can be an important supplement to a quality education by providing every participant the opportunity to grow mentally, morally, physically, and emotionally. To ensure that the program can provide these opportunities, a degree of self-discipline is required of each participant. Self-discipline involves compliance with rules and regulations concerning personal behavior. Rules and regulations promote order, safety, character, and assist athletes in reaching their maximum performance potential.

The Board of Education, administration, and athletic department feel strongly that high standards of conduct and citizenship are essential in maintaining a sound program of athletics. Conduct by athletes, while representing a team, traveling to or from an event, as well as in the community, is seen as a direct reflection upon the athletic program and the standards of the school. It must be remembered that participation in athletic activities is not a right but a privilege that will be regulated.

With this belief, the Bellevue Athletic Department, fitting within the rules and regulations of the Bellevue City Schools Board of Education and the Ohio High School Athletic Association, sets the following code of conduct and policy as a minimum standard.

GENERAL REQUIREMENTS OF ATHLETIC PARTICIPATION

- A. Adherence to all provisions as stated in the Student Handbook and Athletic Code of Conduct
- B. Adherence to any additional rules established by the coach of athletics in which the athlete participates. These rules may be more sport specific and stringent based on the philosophy of the coach. The rules will be approved by the Athletic Director and kept on file in the Athletic Office.
- C. All parents/guardians of athletes and athletes themselves must complete an athletic participation forms packet before participation begins. The packet contains the following forms and information:
 1. Physical History and Physical Examination Form
 2. OHSAA Authorization Form
 3. OHSAA Eligibility and Authorization Statement
 4. Uniform Training Rules
 5. Student Insurance Waiver
 6. Emergency Medical Authorization Statement
 7. Athletic Code of Conduct
- D. Financial obligations resulting from replacement of lost or stolen equipment and/or unpaid balances from sales' projects must be paid prior to participation in any future athletic activity. Seniors must have any financial obligations paid by graduation.
- E. **All athletes in grades 7-12 are expected to follow the prescribed uniform training rules and regulations which are in effect throughout the school athletic calendar year, whether the athlete is in or out of season. The school athletic calendar year will begin with the first official fall sport practice for all athletes on July 31, 2017 to the last day of school, or through any OHSAA tournament athlete/team participation which goes beyond the last day of school.**

ELIGIBILITY RULES

- A. Athletes must meet all eligibility requirements of the Bellevue City School District and any governing agency such as the Ohio High School Athletic Association, including but not exclusive to, those

requirements pertaining to scholarship, residence, age, attendance, and transfers.

1. Students entering the high school (9th grade) for the first time must have passed 75% of their classes taken in the eighth grade during the last (4th) grading period in order to be eligible for the fall sports season. All classes/subjects are weighted equally in this process.
 2. Students established at the high school must pass courses that will earn a minimum of five (5) units of credit during the preceding grading period to be eligible for athletic participation.
 3. A minimum GPA of 1.000 must be earned in those courses that apply toward eligibility.
 4. OHSAA eligibility will be granted or denied each grading period.
 5. Students enrolled in PSEO classes should contact their school counselor for eligibility compliance.
 6. Summer school classes do not impact athletic eligibility.
- B. Athletes are required to attend school must be in by 11:00 a.m. to be eligible to practice or participate in a contest on any given school day unless pre-excused by administration. If students leave they are not permitted to participate. Participation in extra-curricular activities is a privilege, not a right. Any athlete involved in an activity in or out of school that will bring discredit to our school, community, or any team will be subject to disciplinary action that may include:
- Denial of admission to a team.
 - Denial of participation in try-outs, open gyms, fitness programs, practices, and contests.
 - Removal from a team either for the remainder of the season or for a temporary period.

All athletes assume responsibility for regulating his/her personal life in and out of school in such ways as will make him/her an efficient member of a team and a worthy representative of his/her school. Unacceptable behavior would include, but is not limited to, such offenses as:

1. Repeated truancy from school or class.
2. An act of immorality, theft, vandalism or physical abuse of persons or property.
3. Repeated infractions of school rules, disrespect, or disruption of school climate.
4. Abusive language, gestures or profanity, verbal or written.
5. Disrespectful behavior or unsportsmanlike conduct at or during athletic contests, practice sessions or school-sponsored events.

Athletes have up to the date of the official start of the respective sports season (as defined by the OHSAA) or until after "athletic cuts" are made of a particular sport to be permitted to change sports. After these dates, changes may occur under unusual circumstances and only with the agreement of all involved coaches and the Athletic Director.

If an athlete quits a sport after the date of the official start of the respective sports season (as defined by the OHSAA) or after "athletic cuts" or if he/she is removed from the team for rules infractions, he/she will be unable to participate in any sports program until the sport he/she quit has completed its regular season. Being unable to participate as a result of quitting or being removed includes any conditioning, weight training, open gyms, or any other form of participation that is in preparation for another athletic program. Any athlete suspended or expelled from school is also suspended from athletic activities including conditioning, open gyms, practices, scrimmages, games, etc. Upon return from a suspension, the athlete will be required to rejoin the team in practice before competing in an athletic contest.

Any athlete ejected for unsportsmanlike conduct or a flagrant foul shall be ineligible for contests for the remainder of that day as well as for all contests in that sport until two regular season/tournament contests (one in football) are played at the same level as the ejection. If necessary, a carry-over penalty will be invoked from one sports season to another. (OHSAA sport regulation)

UNIFORM TRAINING RULES

- A. Athletes shall be disciplined for use, abuse, or possession of tobacco (in any form such as cigarettes, cigars, chewing tobacco, or snuff), alcoholic beverages, or unauthorized drugs and paraphernalia. ***The following three offenses will be for a high school athlete's whole career (grades 7-12), not just a school year, and will be effect for the entire school athletic calendar year. The school athletic calendar year will begin with the first official fall sport practice for all athletes on July 31, 2017 to the last day of school, or through any OHSAA tournament athlete/team participation which goes beyond the last day of school.***
1. **First Offense:** Denial of participation for one full calendar year, and is placed on probation for one full year of the date of infraction. To be eligible for reinstatement during the current sport season, or for a future sport within the calendar year of participation denial, the athlete must

schedule and receive an evaluation/assessment. The athlete must also cooperate with any related follow-up education and/or treatments recommended or assigned.

- a. In case of a tobacco violation, the denial of participation will be modified to 20% of the sport contests upon completion of the reinstatement process.
 - b. In case of an alcohol or unauthorized drug violation, the denial of participation will be modified to 40% of the sport contests upon completion of the reinstatement process.
 - c. A carry over penalty from sport to sport will go into effect if necessary to complete the modification or reduction process. This carry over penalty will extend into another school year if applicable.
2. **Second Offense:** Denial of participation from all sports for one full calendar year. No modifications of contest participation exist. To be eligible for any future sports during the athlete's high school career, the athlete must schedule and receive an evaluation/assessment, and receive any related follow-up education and/or treatments recommended or assigned.
- a. In case of a tobacco violation, the denial of participation will be modified to 50% upon completion of professional evaluation/assessment/education on tobacco usage. A Carry over penalty will extend into another sport season or school year if applicable
3. **Third Offense:** Denial of participation from all sports for the remainder of the athlete's high school career.
- a. In case of a tobacco violation, the denial of participation will be for one full calendar year.
- B. **Attendance at parties or gatherings with alcohol and/or drugs:** Athletes must not attend a gathering or party where alcohol or drugs are present. The athlete must leave immediately upon the presence of such substances. Remaining at the gathering or party violates this regulation. The athlete will be suspended for 25% of the current season or next sport season of participation. A carry over penalty will be enforced if the violation occurs at the end of a sport season. This carry over penalty can extend into another school year if applicable.
- C. When an athlete serves the 40% first offense violation penalty, or the 25 % reduction penalty for presence at a party, the sport of participation needs to be participated in for the duration of the sport season for the reduction penalty to count.
- D. **No Selling or Distribution of Drugs or Alcohol:**
1. **First Offense:** Immediate dismissal from all athletics from the point of the infraction for one full calendar year.
 2. **Second Offense:** Immediate dismissal from all athletics from the point of the infraction for the remainder of high school career.
- E. Once practice begins, the athlete is expected to be in attendance at every practice, scrimmage, and contest unless excused by the head coach. Violations of the mandatory attendance policy will be dealt with by the head coach as he/she sees fit; but altered playing time, contest suspensions, or removal from the team are some of the possible disciplinary measures.
1. Practices or contests missed because of a family vacation will not be considered an excused absence.
 2. Athletes will not be excused from practices, contests, or team functions to attend another sport activity such as a showcase, clinic, practice, game, workout, J.O. volleyball match, indoor track meet, or AAU game. The athletic department discourages these types of activities when an athlete is a current member of a school athletic team, since being a member of a team brings a responsibility to oneself, the coaches, and teammates. The health and injury prevention of the athlete is also a concern.
- F. All athletes must attend their respective awards banquet to receive any awards attained during that sport. Failure to attend means a forfeiture of all awards won by the athlete during that sport season. A student athlete may be excused from a banquet with prior permission from the Athletic Director or the head coach.

STUDENT ORGANIZATIONS

ACADEMIC CHALLENGE

The Academic Challenge team gives students a chance to demonstrate their rapid recall skills against other schools in the area. The team competes in the Firelands Challenge League and various other tournaments throughout the year. This activity is open to all students.

ART CLUB

Art club has been organized to promote experience beyond the art room and encourage appreciation for the visual arts. The high school's annual student art show is our big event of the year. Some activities

may include: art shows and competitions, speakers and demonstrations, service projects in the community, and art work to promote school spirit.

DRAMA CLUB & THESPIANS

Drama is a club for students who have an interest in drama and acting and to help them gain experience in theatrical performance and technical knowledge. The club will expose and enlighten the cultural horizons of the students by providing the student with a variety of theater experience such as field trips, workshops, and productions. To be a member of drama club you must be an active participant in drama club activities. Everyone is encouraged to participate in fundraisers, community services, and both stage productions as an actor or stage crew. Awards will be given to students for participation in drama. Thespians serve as the honorary inner core and are an active part of Drama Club.

FRENCH CLUB

French club strives to provide students with fun cultural activities that will bring the French way of life to Bellevue. Meetings occur once monthly and include French breakfasts, music videos, games, and holiday traditions. Annual trips to 'Student Night at the Opera' and to a French restaurant are among activities that take place outside of our monthly meetings

F.C.C.L.A. (FAMILY, CAREER, & COMMUNITY LEADERS OF AMERICA)

The student organization that encourages your personal growth, prepares you for a career, fosters family and community involvement and helps you become a leader. The organization strives to strengthen the function of the family as a basic unit of society and encourage democracy through cooperative action in the home and community. It encourages individual and group involvement in helping achieve worldwide brotherhood and institutes programs promoting greater understanding between youth and adults. Chapter activities will allow the chapter members to possibly become involved at the district, regional, state, and national level in addition to the local level.

F.F.A.

FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education. Students whose lives are impacted by FFA and agricultural education will achieve academic and personal growth, strengthen American agriculture and provide leadership to build healthy local communities, a strong nation and a sustainable world. Members will gain individual occupational experiences in the agricultural industry and will be encouraged to improve their home and its surroundings. FFA is an intra-curricular activity which means that a student must be enrolled in an agricultural science course to participate.

F.O.R. CLUB (FRIENDS OF RACHEL)

The purpose of this club is for Bellevue High School students to feel at home and that there is always someone to lean on. The goal of the club is to start a chain reaction of kindness. Members of the club plan school wide activities to encourage kindness.

KEY CLUB

Key Club is the high school organization sponsored by Kiwanis International. Key Club assists Kiwanis in carrying out its mission to serve the children of the world. High school student members of Key Club perform acts of service in their communities, such as cleaning up parks, collecting clothing and organizing food drives. They also learn leadership skills by running meetings, planning projects and holding elected leadership positions at the club.

NATIONAL HONOR SOCIETY

The National Honor Society was founded nationally in 1921, while the local chapter was established in 1924. The purpose of the society is to give student recognition for outstanding performances in the area of scholarship, character, service and leadership.

Bellevue High School juniors and seniors are eligible for election to the National Honor Society on the basis of the following criteria:

Scholarship:

- Juniors and seniors must have at least a 3.0 grade point average.

Service:

- Willingness to do committee or staff work.
- Willingness to render service to school or community when called upon.
- Readiness to show courtesy by assisting visitors, teachers, and students.
- Willingness to represent the school in interclass or interschool competition.

Leadership:

- Demonstrates leadership in classroom or organization.
- Demonstrates leadership in promoting school activities.
- Successfully holds school offices or positions of responsibility.
- Is thoroughly dependable in any responsibility accepted.
- Demonstrates initiative in carrying out any responsibility without prodding by the teacher.
- Exemplifies the qualities and attitudes which are a silent influence on others for good.

Character:

- A good attitude toward honesty, reliability, fairness and tolerance.
- Promptly meets pledges and responsibility to school and teachers.
- Consistently exemplifies desirable qualities or personality.
- Cooperates by complying with school regulations.
- Upholds principles of morality and ethics.

R.E.S.I.S.T

REDMEN EDUCATING STUDENTS ON ILLEGAL SUBSTANCE TEMPTATIONS

The purpose of this group is to educate peers and students in the district about the dangers of using illegal substances. Membership in this group is open to all students who are willing to make a commitment to the cause and pledge to be drug-free. Membership dues are \$3.00 and are used to help defray some of the costs of activities throughout the school year.

SPANISH CLUB

The purpose of this club is to encourage an interest in Spanish speaking peoples and cultures. Enjoying Spanish food, attending concerts of Spanish dance and music, fun nights and striving toward international understanding are some of the regular activities.

STUDENT COUNCIL

Student Council provides an opportunity for students to develop leadership skills and for students to share ideas with students in their own school. Council will promote school pride and spirit, provide social experiences, make improvements to the school facility, and provide students with a forum to express opinions of their own and of fellow students. Student Council will provide students with an experience in the democratic process.

GUIDANCE DEPARTMENT

The guidance office is located across from the main office. The counselors are available to provide students with assistance in course selections, career opportunities, personal crisis, college admissions, academic concerns, and standardized test results. The Ohio Means Jobs computer program is available to students for obtaining pertinent information on career/college choices.

Appointments with counselors should be made whenever the student or parents/guardians have a need. Counselors will schedule appointments during the study halls or lunch periods of the students and before and after school. The counselors are here from 7:30 A.M. to 3:00 P.M. each day. Check with the counselors with any questions.

The procedures to follow in scheduling an appointment with a counselor are as follows:

- A. Students should report to the guidance office to make an appointment.
- B. Conferences should not be scheduled during class time.
- C. If an emergency occurs and a student needs to see a counselor, the student should see the counselor between class periods.

Guidance services available

- Test dates, applications, and interpretation
- How and when to apply for college
- Financial aid and scholarship information
- Curriculum
- Registration information
- Occupational information and career guidance
- Personal problems
- EHOVE-Vocational Information
- Special Education services

Testing Dates

PSAT/NMSQT: October 11, 2017 (Cost per student is \$16)

ACT:

September 9, 2017*

October 28, 2017*

December 9, 2017*

February 10, 2018

April 14, 2018*

June 9, 2018*

SAT:

October 7, 2017

November 4, 2017

December 2, 2017

March 10, 2018

May 5, 2018

June 2, 2018

* Test will be given at Bellevue High School

END OF COURSE TESTS

End of Course Tests will be taken for all students in the following courses, English I, English II, Algebra I, Geometry, Biology, American History and Government.

GRADE POINT SYSTEM (QUALITY POINTS)

| GENERAL SCALE | | | AP/CCP/TECH PREP/ACCELERATED | |
|---------------|-------------|----|------------------------------|-------------|
| % | Quality Pt. | | % | Quality Pt. |
| 100-98 | 4.00 | A+ | 100-99 | 4.00 |
| 97-93 | 3.85 | A | 98-93 | 4.00 |
| 92 | 3.7 | A- | 92-90 | 3.85 |
| 91-90 | 3.30 | B+ | 89-87 | 3.70 |
| 89-87 | 3.00 | B | 86-83 | 3.30 |
| 86-84 | 2.70 | B- | 82-80 | 2.85 |
| 83-81 | 2.30 | C+ | 79-77 | 2.7 |
| 80-76 | 2.00 | C | 76-73 | 2.30 |
| 75-73 | 1.70 | C- | 72-70 | 1.85 |
| 72-71 | 1.30 | D+ | 69-67 | 1.70 |
| 70-67 | 1.00 | D | 66-63 | 1.30 |
| 66-65 | 0.75 | D- | 62-60 | 1.00 |
| 64-0 | 0.00 | F | 59-0 | 0.00 |

DETERMINING GPA

- Determine quality points earned by the grade in each class.
- Multiply these quality points by the total credit earned in each class.
- Divide that total by the total credits attempted.

Example:

| <u>Class</u> | <u>Grade</u> | <u>Points</u> | <u>Credit</u> | <u>Total</u> |
|-------------------|--------------|---------------|---------------|--------------|
| English 1A | B+ | 3.30 | 0.5 | 1.65 |
| Algebra I | A | 3.85 | 1.0 | 3.85 |
| Health | C | 2.00 | 0.5 | 1.00 |
| Spanish I | B- | 2.70 | 1.0 | 2.70 |
| Physical Science | A | 4.00 | 1.0 | 4.00 |
| World History | A- | 3.70 | 1.0 | 3.70 |
| Computer Graphics | B | 3.00 | 0.5 | 3.70 |
| | | | 5.5 | 18.4 |

18.4 divided by 5.5 = 3.345 GPA

NOTES:

- G.P.A. totals for Honor Roll and Academic Recognition are determined by quarterly grades.

- B. Cumulative G.P.A. (permanent record) totals are determined by semester grades.
- C. Credit for each class is determined by the final grade.

HONOR ROLL REQUIREMENTS

- A. Minimum G.P.A. - 3.5 (all classes)
- B. No grade lower than C-
- C. Students enrolled in CCP courses must complete a grade verification sheet located in the main office within 10 school days after the end of each quarter.

DISTINGUISHED HONOR ROLL REQUIREMENT

- A. Minimum G.P.A. - 4.0 (all classes)

ACADEMIC LETTERS

Academic letters can be earned in two ways at Bellevue High School. Every student has the potential to receive an academic letter.

Students can receive a letter based on meeting the criteria established in one of two eligibility areas.

- 1) Improvement standard
 - overall cumulative GPA of 2.00 to be considered
 - increase in cumulative GPA of
 - 0.50 points after 3 semesters
 - 0.25 points after 5 semesters
 - 0.15 points after 7 semesters
 - A student's initial GPA is established after 2 semesters of academic work/freshman year
 - No F's on your report card during the current school year

Once you receive a letter based on improvement, the new cumulative GPA becomes your benchmark for additional letters based on improvement.

- 2) Cumulative GPA standard
 - After 3 semesters....3.7 GPA
 - After 5 semesters....3.5 GPA
 - After 7 semesters....3.3 GPA
 - No Fs on your report card

General note:

- Letters will be awarded during the 4th quarter of each school year.
- An actual letter will be awarded only once. Subsequent recognitions will include a pin that can be attached to the letter.
- All BHS students are eligible, including EHOVE and Post-Secondary students.

AWARD OF EXCEPTIONALITY

Students nominated for this award have been identified as "outstanding" in academics and at least two of the following areas; arts, athletics, FCCLA and/or FFA. Criteria examples for "outstanding" in each area is listed below.

Academics

- A minimum 3.6 cumulative GPA and/or a 27 ACT or 1210 SAT

Arts (Art, Band, Bells, Choir and Drama)

- Coachable/teachable
- Maintains a positive attitude
- Leader within the group
- Demonstrates advanced knowledge/skills of the art form
- Minimum 2 years involvement with the same group Athletics
- Team leader
- Good teammate
- Leads by example on and off field of play
- All league/Conference "caliber"

Family and Consumer Sciences/FCCLA

- Must be a junior or senior
- Completed Power of One Project
- Completed State Degree
- Earned FCCLA Letter

- Holding (or held) an officer/committee chairperson position
- Active/involved member

Agricultural Science/FFA

- Must be a junior or senior
- Have completed at least 2 years of agricultural education courses
- Previously earned (or will be earning this spring) the State FFA Degree
- Completed 35+ hours of community service
- Have total SAE earnings of \$5,000 (Net Profit)
- Have total logged journal entries of 100 hours

ATHLETIC ELIGIBILITY

STUDENTS ENROLLED IN GRADES 9-12

H.B. 215 now requires Boards of Education to establish a G.P.A. provision in order for a student-athlete to earn eligibility for athletic participation in grades 7-12.

- Students must pass courses that will earn a minimum of **FIVE (5)** units of credit during the preceding grading period to be eligible for interscholastic athletics in 2017-2018.
- A minimum GPA of 1.000 must be earned in those courses that apply toward eligibility.
- OHSAA eligibility will be granted or denied each grading period.

STUDENT RECORDS BELLEVUE CITY SCHOOL DISTRICT BELLEVUE BOARD OF EDUCATION

- The Superintendent of Schools is the Records Control Officer for the District and is responsible for the processing and maintenance of all student records. The office is located at 125 North Street or can be reached by calling (419) 484-5000. The responsibility for processing all student records is delegated to the Building Principal.
- Each student's records will be kept in a confidential file located in the Principal's Office in each building. The information in a student's record file will be available for review only by the parents/guardians of a student, an adult student (18 years of age or older), and those designated by Federal law or District regulations.
- A parent/guardian, or adult student has the right to request a change or addition to a student's records and to either obtain a hearing with District officials or file a complaint with the U.S. Office of Education if not satisfied with the accuracy of the records or with the District's compliance with the Federal Education Rights and Privacy Act.
- The District has established the following information about each student as "directory information" and will make it available upon a legitimate request unless a parent/guardian, or adult student notifies the Records Control Officer in writing within twenty (20) days from the date of this notification that s/he will not permit distribution of any or all of such information: name, address, and telephone number; date and place of birth; major field of study; participation in officially recognized activities and sports; height and weight; if a member of an athletic team; dates of attendance; date of graduation and awards received; and any other information the District considers would not be harmful or an invasion of privacy, if disclosed.
- A copy of the Board of Education's policy and the accompanying District regulations are available at the office of the Principal at each building. There will also be a person available to answer any questions concerning the policy or regulations. Copies are also on file at the Superintendent's Office.

STATEMENT ON SEXUAL HARASSMENT

The Bellevue City School District is committed to eliminating and preventing sexual harassment from all school activities and facilities. Sexual harassment is improper, immoral, illegal, and will not be tolerated within the district. This policy is implemented to inform students as to what sexual harassment is and what procedures are to be followed in dealing with sexual harassment within the district.

A. DEFINITION OF SEXUAL HARASSMENT

Ohio and Federal laws define sexual harassment as unwanted sexual advances, or unwanted visual, verbal, or physical conduct of a sexual nature. Such offensive behavior includes, but is not limited to the following:

1. Unwanted sexual advances, including propositioning, repeatedly asking someone out for a date after it is clear that the person is not interested.
2. Explicitly or implicitly offering employment benefits in exchange for sexual favors.
3. Making or threatening reprisals after a negative response to sexual advances.

4. Non-verbal conduct: leering, making sexual gestures, displaying sexually suggestive objects, pictures, cartoons, or posters.
5. Verbal conduct: making or using derogatory comments, epithets, slurs, or jokes, making sexually based remarks about another person's or one's own body.
6. Verbal abuse of sexual nature, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, suggestive or obscene letters, notes or invitations.
7. Physical conduct: touching, assault, impeding or blocking movement. This sexual harassment policy is intended to protect against sexual harassment before it becomes actionable sexual harassment. The term "sexual harassment" is intended to mean sexual harassment. In the broadest meaning of that term, in current popular, as well as legal, usage.

B. WHAT TO DO IF YOU ARE SEXUALLY HARASSED

When unwelcome activities described above of a milder nature occur, the best thing to do is to say that you are uncomfortable with the behavior and ask that it cease. If the behavior does not cease, then recourse for students should be sought through the counseling office, the Principal's Office, or the Title IX Coordinator.

If any student is subjected to behavior which they consider to be sexual harassment, students are to promptly notify either a principal or the Title IX Coordinator within the district. The student will be asked to put the complaint in writing and an investigation will be made into the matter. An investigation will be made by impartial and neutral people and appropriate sanctions will be imposed against any student who is found to have engaged in sexual harassment while on or about district property, or in relation to some district activity. The investigation will include interviewing the alleged victim, alleged harasser, eye witnesses, and corroborative witnesses.

In addition to making the complaint with the District Office, students also have the right to file a complaint with the EEOC.

If for some reason the student believes that this policy will not work in their situation, the student should discuss the matter with the Title IX Coordinator or Superintendent. (Adopted 1/12/95)

ANTI-HAZING POLICY

It is the policy of the Bellevue City Board of Education and school district that hazing activities of any type are inconsistent with the educational process and shall be prohibited at all times. No administrator, faculty member or other employee of the school district shall encourage, permit, condone, or tolerate any hazing activities. No student, including leaders of student organizations, shall plan, encourage, or engage in any hazing.

Hazing is defined as doing any act or coercing another to do any act of initiation into any student group or other organization that causes or creates a substantial risk of causing mental or physical harm to any person. Permission, consent, or assumption of risk by an individual subjected to hazing does not lessen the prohibition contained in this policy.

Administrators, faculty members, and all other employees of the school district shall be particularly alert to possible situations, circumstances or event which might include hazing. If hazing or planned hazing is discovered, involved students shall be informed by the discovering school employee of the prohibition contained in this policy and shall be required to end all hazing activities immediately. All hazing incidents shall be reported immediately to the Superintendent.

Administrators, faculty members, students, and all other employees who fail to abide by this policy may be subject to disciplinary action, and may be liable for civil and criminal penalties in accordance with Ohio law.

ANTI – BULLYING

Bullying is an intentional written, verbal, texting, or physical act that a student has exhibited toward another particular student more than once and the behavior causes both mental and/or physical harm to the other student and is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student.

Permission, consent or assumption of risk by an individual subjected to bullying does not lessen the prohibition contained in this policy.

Prohibited activities of any typed including those activities engaged in via computer and/or electronic communications devices are inconsistent with the educational process and are prohibited at all times. No administrator, teacher, or other employee of the District shall encourage, permit, condone, or tolerate any hazing and/or bullying activities. No student, including leaders of student organizations, may plan, encourage or engage in any bullying.

Administrators, faculty members, students, and all other employees who fail to abide by this policy may be subject to disciplinary action, and may be liable for civil and criminal penalties in accordance with Ohio law.

GANG ACTIVITY

A student shall not engage in gang activity. A gang is any identifiable group or club of individuals that exists without the sponsorship of the school or the sponsorship of any recognized adult community or civic organization and that has no acceptable social goals; or has been identified by a law enforcement agency as being involved in criminal or anti-social behavior or activities.

ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY

The Board of Education declares it to be the policy of this District to provide an equal opportunity for all children to achieve their maximum potential through the curriculum offered in this District regardless of race, color, creed, disability, religion, sex, ancestry, national origin, place of residence, or social or economic background.

In order to achieve the aforesaid goal, the Board of Education directs the Superintendent to:

- **Curricular Content** - review current and proposed curriculum guides and textbooks to detect any bias based upon race, sex, religion, national origin, ancestry, or culture; ascertaining whether or not supplemental materials, singly or taken as a whole, fairly depict the contribution of both sexes, various races, ethnic groups, etc., toward the development of human society.
- **Staff Training** - encourage in-service training for school personnel designed to identify and solve problems of racial, sexual, religious, national, cultural, or other bias in all aspects of the program.
- **Student Access** - review current and proposed programs, activities, facilities, and practices to ensure that all students have equal access thereto and are not segregated on the basis of race, color, creed, sex, disability, or national origin in any duty, work, play, classroom, or school practice, except as may be permitted under State regulations.
- **District Support** - ensure that like aspects of the District program receive like support as to staff size and compensation, purchase and maintenance of facilities and equipment, access to such facilities and equipment, and related matters.
- **Student Evaluation** - ensure that tests, procedures, or guidance and counseling materials which are designed to evaluate student progress, rate aptitudes, analyze personality, or in any manner establish or tend to establish a category by which a student may be judged, are not differentiated or stereotyped on the basis of race, color, creed, sex, or national origin.

The Superintendent shall appoint a compliance officer whose responsibility it will be to ensure that Federal and State regulations are complied with and that any complaints are dealt with promptly in accordance with law.

GRIEVANCE PROCEDURES

If any person believes that the Bellevue City School District or any of the District's staff has inadequately applied the principles and/or regulations of (1) Title VI of the Civil Rights Act of 1964, (2) Title IX of the Education Amendment Act of 1972, (3) Section 504 of the Rehabilitation Act of 1973, and The Americans with Disabilities Act, he/she may bring forward a complaint, which shall be referred to as a grievance, to the District's Civil Rights Coordinators. Title IX: Luana Coppus, John Bollinger; Title VI, Section 504: Director of Student Services. He/she may file a complaint with the U.S. Department of Education's Office for Civil Rights:

U.S. Department of Education
Office for Civil Rights
1350 Euclid Avenue, Suite 325
Cleveland, OH 44115
(216)522-4970
FAX: (216)522-2573
TDD: (800)877-8339
E-mail: ORC.Cleveland@ed.gov
Web: <http://ed.gov/ocr>

ASBESTOS POLICY

The Board of Education is concerned for the safety of the students and staff members and will attempt to comply with all Federal and State statutes and regulations to protect them from hazards that may result from industrial accidents beyond the control of school officials or from the presence of asbestos materials used in

previous construction. A district plan is located in the Administration Building. Information about asbestos in each building is located in the office. More information will be made available upon request.

NON-DISCRIMINATION STATEMENT

All programs and activities in Bellevue City Schools are available without regard to race, color, national origin, sex, or handicap. If you have a concern or complaint, please contact the Superintendent, 125 North Street, Bellevue, Ohio or call 484-5000.

COMPUTER NETWORK, INTERNET AND TECHNOLOGY ACCEPTABLE USE POLICY AND AGREEMENT FOR ALL STUDENTS 2017-2018 SCHOOL YEAR

7540.03 - STUDENT ACCESS TO NETWORKED INFORMATION RESOURCES

The Board of Education recognizes that as telecommunications and other new technologies shift the ways that information may be accessed, communicated, and transferred by members of society, those changes may also alter instruction and student learning. The Board generally supports access by students to such information resources along with the development by staff of appropriate skills to analyze and evaluate such resources. In a free and democratic society, access to information is a fundamental right of citizenship. Telecommunications, electronic information sources, and networked services significantly alter the information landscape for schools by opening classrooms to a broader array of resources. Telecommunications, because they may lead to any publicly available fileserver in the world, will open classrooms to electronic information resources which have not been screened by educators for use by students of various ages.

Content filtering software blocks or filters access to visual depictions that are obscene, contain child pornography, or are harmful to minors. Filtering software is now in use on all district owned computers, and other internet capable devices. Any attempt to circumvent this filtering is strictly prohibited.

As technology evolves, students may also be permitted to use personal devices to access the Internet via district owned filtered network resources. Upon signing an agreement, such personal equipment and devices become subject to filtering (compliant with the Children's Internet Protection Act (CIPA) at home also. Anti-virus, anti-malware, and all operating system patches must be used, and be kept current in order to ensure the security of the network for all users. Use of personal devices, such as smart phones, at school to directly access the Internet (thus circumventing district provided filtering) is prohibited, unless explicitly permitted by an educational staff person in consultation with their building's administrative team, and the technology department.

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply (see Board Policy [5500](#)). The network is provided for students to conduct research, complete assignments, and communicate with others for educational purposes. Access to network services will be provided only to students who act in a considerate and responsible manner.

Personal information such as complete names, addresses, telephone numbers and identifiable photos should remain confidential when communicating on the system(s). No user may disclose, use, or disseminate personal identification information regarding minors without authorization. Students encountering information or messages they deem dangerous or inappropriate on the web or when using electronic mail or direct communications should notify their teacher or other adult staff. Chat rooms and direct electronic communications (Instant Message services) are not permitted on school networks unless expressly authorized.

Independent student use of district owned telecommunications and electronic information resources at home may be permitted, when available by assignment or loan to a student, upon submission of current permission forms and agreement forms by parents of minor students (under eighteen (18) years of age) and by students themselves. An appropriate deposit may be required for equipment assigned to, or loaned to, a particular student. In all cases, the family is responsible for the repair and/or replacement of negligently damaged, or lost equipment.

Use of the network resources at school or at home must be in support of educational goals. The district reserves the right to prioritize use and access to the system. No use of the system shall serve to disrupt the use of the system by others; system components including hardware or software shall not be destroyed, modified, or abused in any way. Malicious use of the system to develop programs or institute practices that harass other users or gain unauthorized access to any entity on the system and/or damage the components of an entity on the network is prohibited. Users are responsible for the appropriateness of the material they transmit over the system. Hate mail, harassment, discriminatory remarks, or other antisocial

behaviors are expressly prohibited. Such acts constitute a violation of Policy 5516 regarding hazing, Policy 5517 regarding bullying and harassment, and other pertinent sections. Such behavior will lead to disciplinary action under current guidelines.

Access to telecommunications will enable students to explore thousands of libraries, databases, and electronic resources while exchanging messages with people throughout the world. The Board believes that the benefits to students from access in the form of information resources and opportunities for collaboration, exceed the disadvantages. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, Bellevue City School District supports and respects each family's right to decide whether or not to allow independent home access, or to explicitly limit searching of Internet resources at school. It must be understood however, that there are electronic resources such as Info Ohio databases, and other online curricular resources which are hosted physically in an Internet "cloud," will be considered to be a part of the school district's network. These resources are a necessary part of curriculum instruction and access will not be limited.

Unless expressly disagreeing with this Policy and Agreement in writing, students will be given access to the network and Internet at school, and participate in all educational activities. In certain educational situations students will also be granted remote access from the Internet. Exception or partial agreement to this Acceptable Use Policy, as printed in the student manual, may be made by reviewing, signing, and returning the modified terms of your assent to this Policy and Agreement. Unless you do so in writing, it is understood that by enrolling your student in Bellevue City School District, you are agreeing to follow this Policy in its entirety, regardless of the location of your access, at school or via the Internet.

The following are uses that are unacceptable under any circumstances:

- A. Installation of any software, sharing of passwords, or making changes in workstation configuration in an attempt to bypass web content filters, network security, and/or Internet access restrictions.
- B. Installation of any software, sharing of passwords, or making changes in configuration in an attempt to alter the educational use of a PC, server, or other technology, without the express permission of a teacher, or other staff.
- C. The transmission of any language or images which are of a graphic sexual nature.
- D. The transmission of any material, jokes, pictures, or other materials which are obscene, lewd, vulgar, or disparaging of persons based on their race, color, sex, age, religion, national origin, or sexual orientation.
- E. The transmission of messages or any other content which would be perceived by a reasonable person to be harassing, bullying, or threatening.
- F. Uses which constitute defamation (libel or slander).
- G. Uses which violate copyright laws.
- H. Uses that attempt to gain unauthorized access to another system or to impair the operation of another system (for example, the transmission of a computer virus or an excessively large e-mail attachment; viewing, transmitting, or printing, private, private information, etc.).
- I. Any commercial or profit-making activities.
- J. Any fundraising activities, unless specifically sponsored by our schools.

Such uses may lead to disciplinary action under current guidelines.

The Bellevue City School District makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks, wireless network, the Internet, and other technologies provided under this Policy and Agreement. It shall not be responsible for any claims, losses, damages or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user or his or her parent(s) or guardian(s) arising out of the user's use of these technologies under this Policy and Agreement. By assenting to this Policy and Agreement, users are taking full responsibility for his or her use, and the user who is eighteen (18) or older or, in the case of a user under eighteen (18), the parent(s) or guardian(s) are agreeing to indemnify and hold the Bellevue City School District and the Northern Ohio Educational Computer Association that provides the computer and Internet access opportunity to the Bellevue City School District and all of their administrators, teachers and staff harmless from any and all loss, costs, claims or damages resulting from the user's access to its computer network, the Internet, and other technologies, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or, if the user is a minor, the user's parent(s) or guardian(s) agree to

cooperate with the School in the event of the School's initiating an investigation of a user's use of his or her access to its computer network, wireless network, the Internet, and other technologies whether that use is on a School computer or on another's outside the School District.

The Board authorizes the Superintendent to prepare appropriate procedures for implementing this policy and for reviewing and evaluating its effect on instruction and student achievement.

IMPORTANT DATES-1ST SEMESTER

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| September 4 | No School - Labor Day |
| September 22 | Mid-Term |
| October 18-19 | Parent Teacher Conferences |
| October 19-20 | No School |
| October 27 | End of 1 st Nine Weeks (44 days) |
| November 3 | Grade Cards Issued |
| November 22-24 | No School-Thanksgiving Break |
| November 27 | School Resumes after Thanksgiving |
| December 1 | Mid-Term |
| December 20 | No School-Winter Break Begins |
| December 20 | Teacher Professional Development |
| January 3 | School Resumes after Winter Break |
| January 15 | No School-M.L.K. Day |
| January 19 | End of 2 nd 9 weeks (46 days) |
| January 26 | Grade Cards Issued |

IMPORTANT DATES-2ND SEMESTER

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| February 19 | No School-Presidents Day |
| February 23 | Mid-Term |
| March 23 | End of 3 rd Nine Weeks (44 days) |
| March 26-April 2 | No School-Spring Break |
| April 3 | School Resumes after Spring Break |
| April 6 | Grade Cards Issued |
| April 14-17 | No School-Eater Break |
| May 4 | Mid-Term |
| May 28 | No School-Memorial Day |
| May 30 | End of 4 th Nine Weeks (41 days) |
| May 30 | Last Day for Students |
| May 31 | Teacher Record Day |
| June 1 | Last Day Teachers |
| June 2 | Graduation Ceremony @ First National Bank Field at Bellevue Athletic Facility 7:30 P.M. |
| Make up days | May 31, June 4, 5, 6, 7 |