



HURON COUNTY GENERAL HEALTH DISTRICT

Timothy Hollinger, MPH, Health Commissioner

180 Milan Avenue, Suite 8
Norwalk, OH 44857
e-mail: information@huroncohealth.com

419-668-1652 or 1-888-694-2443 Toll-Free
419-668-5423 General Fax
419-660-0129 Environmental Health Fax

Dear Parents of Incoming Kindergarten Students:

To register your child for school, it is necessary for you to have a certified copy of their birth certificate. A 'mother's certificate' issued from the hospital is not a certified copy of a birth certificate. The birth certificate must have a raised seal and a certification statement from the health department.

If your child was born anywhere in Ohio, your child's birth certificate is available from the Huron County General Health District. The cost is \$25.

You may obtain a certified copy of the birth certificate:

1. In person at the Health District, 180 Milan Ave. Suite 8 Norwalk OH 44857 between the hours of 9 AM & 4:30 PM Mondays and 8 AM & 4:30 PM Tuesday through Friday, excluding legal holidays
2. by mail. Each request must include the child's name, date of birth and the signature of the person requesting the certificate. You will find a copy of a request form at our website: www.huroncohealth.com . Please include a check or money order for \$25.00 along with a self-addressed stamped envelope.
3. by phone. During regular business hours with a credit card (there is an additional charge to use this service). Please call 419-668-1652 or toll-free 1-888-694-2443 x 223.

If your child was born outside of Ohio, you must obtain it from the state where your child was born. If you need assistance locating your child's birth certificate, please call the Huron County General Health District Vital Statistics Registrar at 419-668-1652 extension 223 or 1-888-694-2443 extension 223.